

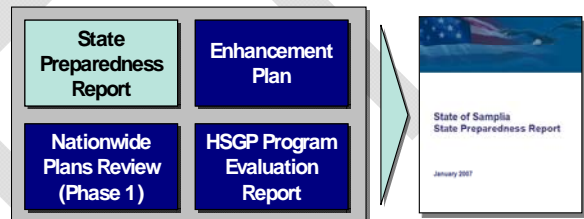


Overview

The State Preparedness Report showcases the capabilities and accomplishments of each State's and Territory's all-hazards preparedness program and provides a method for States to communicate their plan to increase preparedness to Congress. The State Preparedness Report is both a measure of past capabilities and accomplishments, combined with an estimate of future capabilities. The State Preparedness Report tracks Statewide planning and incident management efforts, current preparedness capability levels, targeted levels of capability, aggregate preparedness expenditures, and estimates of the total monetary and non-monetary resources needed to support all preparedness-related activities for a three year period.

Streamlining Requirements

FEMA consolidated four previous submissions which resulted in a single document, the State Preparedness Report. FEMA worked closely with stakeholders to begin tying together activities generally administered independently into a common process and product. In year one, the State Preparedness Report serves as the development of a Homeland Security Grant Program (HSGP) Program Evaluation Report, an update to the HSGP Enhancement Plan, and an update to the Nationwide Plans Review (NPR) Phase 1. These three reports have been eliminated as separate requirements and will now become one streamlined report, the State Preparedness Report.

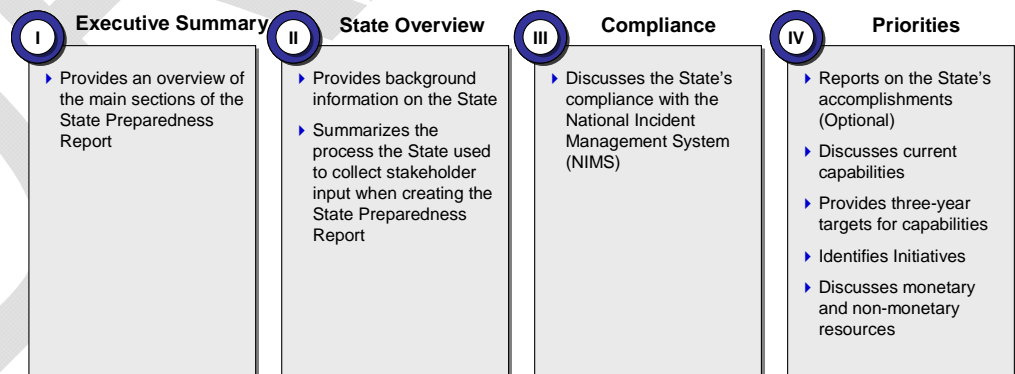


Stakeholder Involvement

FEMA has received feedback through conference calls and formal meetings from over 130 participants representing 42 States. This feedback helped to further define the framework, development, and use of the State Preparedness Report. Stakeholder recommendations include using the National Priorities as an organizing framework, emphasizing the all-hazards nature of the report, reporting on State-specific priorities, allowing States to select which current capabilities method is used, and consolidating overlapping requirements.

Report Development

Each State Preparedness Report must contain four sections, as shown in the figure below. The State Preparedness Report should be written from a state-wide perspective and inclusive of urban areas. States are encouraged to use a collaborative development process that includes a



variety of preparedness-related communities (e.g., law enforcement, fire, Emergency Medical Services, public health, public works, agriculture, private sector, non-governmental organizations, and information technology).

Submission and Resources

States are required to develop the State Preparedness Report using the template provided with the guidance document. Each State must upload the final version of the State Preparedness Report no later than **5:00 pm EST on January 4, 2008**, to the FEMA Secure Portal (titled the Office of Domestic Preparedness [ODP] Secure Portal: <https://odp.esportals.com/login.cfm>) as an attachment to each State folder. For more information,

please contact your FEMA Preparedness Officer or the Centralized Scheduling and Information Desk (CSID) at (800) 368-6498.

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